



Minutes of the Meeting of the Board of Selectmen

Date: Monday, May 29, 2013
Time: 6:00 p.m.
Place: Conference Room A, Memorial Town Hall, Spencer, MA
Present: Vice Chair Woodbury, Clerk Stevens, Members Berthiaume & Fritze and Administrator Gaudette. Chairman Pepe was absent.

At 6:08 p.m. Mr. Woodbury called the meeting to order and led the pledge of allegiance.

Reorganization of the Board

A motion to nominate Mr. Woodbury as Chairman (*Berthiaume / Fritze*) passed 4/0.
A motion to nominate Mr. Berthiaume as Vice Chair (*Fritze / Woodbury*) passed 4/0.
A motion to nominate Mr. Stevens as Clerk (*Berthiaume / Fritze*) passed 4/0.

Approval of Minutes

A motion to approve the May 13, 2013 Business Meeting and May 20, 2013 Workshop and Executive Session (Woodbury / Fritze) passed 4/0.

Citizen Input

Steve Moyer, 134 Main St. informed the Board that he started a "Clean-up Spencer Project" and is posting photos of areas needing to be cleaned on the Internet. Steve Tyler said that the Highway Department may assist with heavy items. The Board thanked Mr. Moyer for his effort.

Communications

None

New Business

Action Item: Amend Conservation Restrictions at Burncoat Pond Sanctuary/Green Properties – Charlie Wyman, Mass Audubon

Charlie Wyman, Senior Land Protection Specialist for Mass Audubon asked for the Board's approval to amend the Conservation Restriction (CR) for property on Greenville St., adjacent to the Audubon Burncoat Pond Wildlife Sanctuary. The amendment, if approved, would consolidate three existing parcels with a total of 77 acres and add one additional 26 acre parcel, for a new total of 103 acres. It has been approved by the State and the Spencer Conservation Commission. The next step is for approval by the Board.

John Stevens asked whether or not programs could be offered for a fee on the property or if that would result in a conflict with the CR. Mr. Wyman said the Audubon encourages people to utilize the property. A group can call the Audubon prior to an event to discuss if a fee would be appropriate.

A motion to amend the Conservation Restrictions at Burncoat Pond Sanctuary/Green Properties and add the 26 acre parcel (Fritze / Berthiaume) passed 4/0.

Action Item: Review/Approve Request from Spencer Agricultural Association for One-way Traffic Pattern during Spencer Fair

A motion to approve the request from the Agricultural Association for the one-way traffic pattern during Spencer Fair (Woodbury / Berthiaume) passed 4/0.

Action Item: Review Request from Mary, Queen of the Rosary Parish to Close Prospect St. for Annul Bazaar on June 7-8, 2013

A motion to approve the request to Close Prospect St. for Annul Bazaar on June 7-8, 2013 (Berthiaume / Fritze) passed 4/0.

Action Item: Review/Approve One Day Alcohol License Request for Mary, Queen of the Rosary Parish for Annul Bazaar on June 7-8, 2013

A motion to approve the One Day Alcohol License Request for Mary, Queen of the Rosary Parish for the Annul Bazaar on June 7-8, 2013 (Berthiaume / Fritze) passed 5/0.

Action Item: Review/Approve Common Victuallers License for Mama's Roadhouse

A motion to approve the Common Victuallers License for Mama's Roadhouse (Berthiaume / Stevens) passed 4/0.

Action Item: Review/Approve Celebrations Committee Request for Toll Booth

Mr. Berthiaume reported that the Committee would like to hold a tollbooth on June 8th to raise funds for the annual Family Fun Day celebration.

A motion to approve the request for to hold a tollbooth on June 8, 2013 (Fritze / Stevens) passed 4/0.

Contract Amendment – Main Street TIP Project – VHB

Mr. Gaudette advised the Board of a revision to this packet item. Utilities and Facilities Superintendent Steve Tyler and Brian Brosnan from VHB were present to discuss the details.

Mr. Tyler reported that the scope was expanded to allow for an additional survey of the municipal parking lot area at an additional cost of \$2,500. The total cost is estimated to be between \$36,000 and \$46,000. The amended contract realigns with Mass DOT funding requirements.

Mr. Woodbury wants to ensure that there will not be additional requests for funding increases. Mr. Brosnan said he is confident that the numbers are solid at this time.

There was discussion a variance for sidewalks. Mr. Brosnan indicated that a variance is not required. Mr. Berthiaume wants to ensure this will not come up at a later date and will count on that.

Mr. Tyler noted that the Maple St. intersection light project was not originally part of this project and has since been included. He will also receive a credit for doing environmental work on his own.

A motion to amend the contract with VHB TIP project as written, not to exceed \$46,300 (Berthiaume / Woodbury) passed 4/0.

Action Item: Vote to Adopt/Approve the Town Website at www.spencerma.gove as Alternative Posting Method as authorized in 940 CMR 29.03 (2) (b) (a): *For local public bodies, the Attorney General has determined, pursuant to MGL c30A sec. 20(c), that the following alternative methods will provide more effective notice to the public: (a) Public bodies may post notice of meetings on the municipal website.*

Mr. Gaudette explained that the Attorney General approved alternative meeting posting places. More people are looking to the web as the primary method. The Town Clerk is looking to have the web as the primary method for Spencer. The current method of using a binder will continue as a courtesy.

A motion to adopt the Town Website at www.spencerma.gov as the alternative meeting posting method (Berthiaume / Fritze) passed 4/0.

Old Business

Discussion: Spencer Rescue Squad (SRS) Agreement

Mr. Gaudette reported that the revised agreement with SRS includes the following changes:

- The addition of an "opt-out" clause
- The maximum funding is \$150,000. In the event that all funds are not used, a formula for funds to be returned to the Town will be in place.
- Consolidate to ensure paramedic at all times
- Mutual aid is quicker if staff is not in the building
- Requirements for personnel training
- Town remains as the dispatcher
- Spirit in partnership
- The addition of a monthly performance review
- A monthly meeting between a SRS liaison and a Town official

Mr. Gaudette is hoping to have the final draft ready for the June 10th meeting.

Town Administrator's Report

SEBRSD Update (Budget & Maple Street School)

Mr. Gaudette discussed Maple St. School issues with the School Committee. A meeting is planned for next Tuesday to obtain public input.

SEBRSD Treasurer, Susan Torrey notified Mr. Gaudette that they received a fifteen day budget extension from the State. The assessment should be received by June 22nd. The Town has 45 days to schedule a Special Town Meeting.

Bid Update

None

Board Liaison Reports:

Mr. Stevens will meet with Cultural Council to discuss the mission of artists.

Citizen Input

Carl Kwiatkowski, Meadow Rd asked why the teachers have a \$130,000 stipend. Mr. Gaudette said that is based on contract negotiations and is a question for the School Committee.

Board Member and Staff Comments

Mr. Berthiaume thanked the American Legion for the Memorial Day Parade. Mr. Woodbury noted that Chairman Pepe did a nice job with his speech.

Mr. Woodbury said that cars have been parked on the Lincoln St. sidewalk. Mr. Fritze said that the person has been notified.

At 7:46 pm adjourned. All were in favor.

Respectfully submitted,

Brenda Savoie
Administrative Assistant

Referenced Materials:

Conservation Restrictions at Burncoat Pond Sanctuary/Green Properties
Alcohol License Request Mary, Queen of the Rosary
Common Victuallers Request for Mama's Roadhouse
VHB TIP Project Contract Amendment
Spencer Rescue Squad Agreement